



# NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

## SPECIAL COUNCIL MEETING

### Meeting Minutes

#### I. Call to Order

**Tribal Chairperson Elaine Fink**, called to order the special meeting of the North Fork Rancheria at 9:56 a.m. on January 17, 2019 in North Fork, CA.

#### II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

#### III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Edward Polkenhorn, Katrina Guitierrez, and Maryann McGovran. Gary Walker was absent.

#### Staff present:

Gary Nicholes – CAO

Teri Haggard – CFO

Christina McDonald – EPD Director

Elisa Bendz – IT Director

Paul Irwin – IHA Director

Tawanish Lavell – ICWA

Rena Killian – Election Board

Marsha Munoz – Election Board

#### Tribal Citizen present:

Dennis Lewis

Raylene and George Sanchez

#### IV. Approval of Meeting Agenda

*Treasurer McGovran motioned to approve the agenda with additions. Secretary Guitierrez seconded. Mc 4/0/0*

#### V. Approval of previous meeting minutes

*Treasurer McGovran motioned to approve the special meeting minutes of January 10, 2019 with corrections. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0*

#### VI. New Business

##### a) **Gary Nicholes – CAO**

##### 1. NIM NOBE Jewelry Request

By consensus, Tribal Council agreed to purchase jewelry in the amount of \$130.00.

2. Training Request –

i. ICWA SAFE

*Treasurer McGovran motioned for Gary Nicholes to attend the Structured Analysis Evaluation training. Secretary Guitierrez seconded. Mc 4/0/0*

ii. Tribal Childcare

*Treasurer McGovran motioned for Gary Nicholes and Denise Brosi to attend. Secretary Guitierrez seconded. Mc 4/0/0*

**b) Teri Haggard – CFO**

1. C-Store

Mrs. Haggard reported that opening the store to 7 days a week and hiring a manager will bring in more income. Mrs. Haggard stated that her and Marta will be doing the inventory from now on. Tribal Council approved for Mrs. Haggard to advertise for a Manager.

**c) Elisa Bendz – IT Director**

1. Greenwood Proposal

*Treasurer McGovran motioned to use Greenwood Heating to service our heating and cooling system in the amount of \$1,800.00. Secretary Guitierrez seconded. Mc 4/0/0*

2. Enrollment Committee Computers

The Committee request the purchase of two new computers. After discussion, Tribal Council agreed purchase one.

*Treasurer McGovran motioned for one new computer system for up to \$2,000.00. Secretary Guitierrez seconded. Mc 4/0/0*

3. Website

Tribal Council and Ms. Bendz discussed revamping the website and having the TANF media team build the website, etc. Ms. Bendz will get with Michael Colvard to further discuss the revision of the NFR website.

**d) Secretary Guitierrez**

1. Resolution No. 19-06 – Enrollment

*Secretary Guitierrez motioned to adopt Resolution No. 19-06 A Resolution authorizing the enrollment of four new tribal citizens of the North Fork Rancheria of Mono Indians.*

*Treasurer McGovran seconded. Mc 4/0/0*

2. Resolution No. 19-04 – CVIH board appointments

*Secretary Guitierrez motioned to adopt Resolution No. 19-04 A Resolution appointing Lynnell Shaffer, a Tribal Citizen, as a representative of the North Fork Rancheria of Mono Indians of California to the Central Valley Indian Health Board of Directors for a three year-term effective December 2018 through December 2021. Treasurer McGovran seconded. Mc 4/0/0*

**e) Election Committee**

1. I.D. and signatures

The Election Board was concerned because some citizen are not being allowed to update their paperwork for voting because their current I.D. or Driver License was expired. A discussion was held regarding having current I.D.'s on file and how to verify the signature, etc.

After discussion, Tribal Council agreed to accept those expired I.D.'s since there is nothing documented but to check the signatures for verification with those already on file.

**f) Paul Irwin – IHA Director** – (This item was taken care of after Vice-Chairperson Polkenhorn left.)

1. Professional Services Agreement  
Treasurer McGovran motioned to approve the services agreement with Travios Architecture. Secretary Guitierrez seconded. Mc 3/0/0
2. Architecture Agreement  
Treasurer McGovran motioned to approve the standard form of agreement. Secretary Guitierrez seconded. Mc 3/0/0
3. Work Order Form  
Treasurer McGovran motioned to approve the revised form. Secretary Guitierrez seconded. Mc 3/0/0

**VII. Unfinished Business**

**a) Teri Haggard – CFO**

1. Cost Analysis for Newsletter  
Tribal Council and Mrs. Haggard reviewed the comparison of the print house versus printing in-house. A discussion was held regarding having Mike Colvard do the graphics, NFR postage, and then send it the print house for print. Tribal Council agreed to every other month.  
*Treasurer McGovran motioned that NFR starts doing the newsletter every other month instead of monthly. Secretary Guitierrez seconded. Mc 4/0/0*

**b) Christina McDonald – EPD Director**

1. YSRDC CALFIRE Grant  
*Treasurer McGovran motioned to approve the proposal for NEPA Planning on the Mission allotments. Secretary Guitierrez seconded. Mc 4/0/0*

Tribal Council took a lunch break @ 12:09 p.m.  
Tribal Council resumed @ 1:00 p.m.

**c) Secretary Guitierrez**

1. Cultural Committee  
*Treasurer McGovran motioned to appoint Richard. Trexler. Secretary Guitierrez seconded. Mc 3/0/1 with Chairperson Fink abstaining.*

**d) Treasurer McGovran**

1. Constitution Committee  
Mr. Nicholes will prepare a mailing for 3 committee members.
2. IMLS Grant Update  
Mr. Nicholes reported that he is still working on the RFP.
3. NCAI TANF Taskforce Update  
Treasurer McGovran gave an update on the last couple of weeks that she, David Falls, and Tilford Denver has been working on. They will be doing hill visits during NCAI as the California TANF Coalition.

**e) Red Cross**

Mr. Nicholes will have Christina McDonald contact Katrina Poitris for use of the community center in case of an emergency during the storm.

*Vice-Chairperson Polkenhorn motioned to go into executive session @ 2:02 p.m.  
Treasurer McGovran seconded. Mc 4/0/0*

**VIII. Executive Session**

**a) Tribal Citizens**

Tribal Council met with tribal citizens.

**b) Resolution No. 19-05 – ICWA**

*Secretary Guitierrez motioned to adopt Resolution No. 19-05 A Resolution authorizing the enrollment of one new tribal citizen. Vice-Chairperson Polkenhorn seconded. Mc 4/0/0*

**c) Personnel**

A personnel issue was discussed.

**d) Personnel**

A personnel issue was discussed.

Secretary Guitierrez motioned to come out of executive session @ 4:08 p.m. Treasurer McGovran seconded. Mc 4/0/0

**IX. Guests:**

- a) Dennis Lewis – Allotment land – Mr. Lewis gave the history of how he got the land and inquired about what do in order to regain the control of the (his) land. Tribal Council advised him to go the Bureau of Indian Affairs and the Forest Service.

**X. Mail / Travel**

There was nothing to report.

**XI. Next Meeting – January 24, 2018 @ 9:00 a.m.**

**XII. Adjournment**

*Secretary Guitierrez motioned to adjourn @ 4:30 p.m.*

## COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **31<sup>st</sup>** day of **January, 2019**, at which a legal quorum was present, these minutes were approved as presented by a vote of 3 For 0 Against 0 Abstaining.

DATED this **31<sup>st</sup>** day of **January, 2019**.

  
Katrina Guitierrez, Tribal Secretary

  
Judy E. Fink, Tribal Chairperson